**FORM A**

**Worker Minimum Requirements**

As stated in Section 11 Response Format, complete the number of years for the candidate’s skill/experience for each requirement and ensure to merge the Worker resume after Form A.

|  |  |  |  |
| --- | --- | --- | --- |
| **Minimum Requirements:** Candidates that do not meet or exceed the **minimum** stated requirements (skills/experience) will not be considered for this opportunity. | | | |
| Years ( leave no  blanks) | Years | Skills/Experience | Vendor Comments (as  applicable) |
|  | 8+ | Graduation from an accredited four-year college or university with major coursework in cybersecurity, information technology security, computer engineering, computer information systems, computer science, management information systems or a related field. Full-time qualifying work experience may be substituted for each year of the required education (one year = 30 semester hours). |  |
|  | 8+ | Experience in cybersecurity analysis, or information security analysis. |  |
|  | 8+ | Experience in security and/or enterprise architecture development, implementation, and management. |  |
|  | 8+ | Experience in conducting security risk assessments and/or audits of policies, standards, procedures, and technical environments within state and federal statues, regulations, and standards relating to information security and computer crime. |  |
|  | 8+ | Excellent communication and presentation skills with the ability to articulate technical issues to all levels. |  |
|  | 8+ | Strong consultative, analytical, and problem-solving skills. |  |
|  | 8+ | Skills in translating operational requirements into protection needs (i.e., security controls) and to apply cyber security and privacy principles to organizational requirements (relevant to confidentiality, integrity, availability, authentication, non-repudiation.) |  |
|  | 8+ | Skill in determining how a security system should work (including its resilience and dependability capabilities) and how changes in conditions, operations, or the environment will affect these outcomes. |  |
|  | 8+ | Skills in applying network security architecture concepts including topology, protocols, components, and principles (e.g., application of defense-in-depth); to identify critical infrastructure systems with information communication technology that were designed without system security considerations. |  |

**Preferred:**

|  |  |  |  |
| --- | --- | --- | --- |
| Years (as applicable) | Years | Skills/Experience | Vendor Comment (as  applicable) |
|  | 8+ | Being self-motivated, proactive, work independently, and effectively manage your time. |  |

**FORM B**

**Worker References**

**Worker Name**:

Reference #1

|  |  |
| --- | --- |
| **Name** |  |
| **Company/Organization** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Professional Relationship** | **See options below** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Co-worker |  | Customer |  | End User |  |
|  | | | | | |
| Peer |  | Subordinate |  | Supervisor |  |

Reference #2

|  |  |
| --- | --- |
| **Name** |  |
| **Company/Organization** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Professional Relationship** | **See options below** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Co-worker |  | Customer |  | End User |  |
|  | | | | | |
| Peer |  | Subordinate |  | Supervisor |  |

Reference #3

|  |  |
| --- | --- |
| **Name** |  |
| **Company/Organization** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Professional Relationship** | **See options below** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Co-worker |  | Customer |  | End User |  |
|  | | | | | |
| Peer |  | Subordinate |  | Supervisor |  |

**NOTE:** Only include the information requested on this form. Please do not include additional information.

**FORM D**

**Special Instructions**

**Qualified Vendor**

The Vendor and/or its subcontractors, if any, shall certify that they are not suspended or debarred from doing business with the federal government as listed in the Excluded Parties List System (EPLS) maintained by the General Services Administration, and as of the effective date of the Contract, are not listed in the prohibited vendors list authorized by Executive Order #13224, "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism”, published by the United States Department of the Treasury, Office of Foreign Assets Control. DIR will verify EPLS status via the Texas Comptroller of Public Accounts, Statewide Procurement Division (SPD) web site at https://comptroller.texas.gov/purchasing/. Vendors listed on the prohibited vendors list will result in disqualification of the entire response.

**TWC Terms and Conditions**

To the extent applicable in this Request for Resume, the Vendor shall comply with the terms available in TWC Terms and Conditions.

**Right to represent**

I, (Worker) hereby authorize

(Vendor) to submit my resume in response to Solicitation 5405626NSE3 for Texas Workforce Commission.

**Acceptance of Purchase Order**

Vendor hereby acknowledges that it has read and understands this Request for Resume and all attachments included or referenced herein. Vendor agrees to abide by all terms and conditions specified herein should a Contract be awarded and certifies that the information provided to TWC is true and correct in all respects to best of its knowledge and belief. Acceptance of any PO issued under this solicitation shall serve as Vendor's agreement to comply with the solicitation requirements and the Terms and Conditions.