**CAI CONTACT**

PATRICIA BOWLER

PHONE:

EMAIL ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill** | **Required** | **years req** | **Years Used** | **Last Used** |
| Helpdesk and desktop support | Required | 3 |  |  |
| Hardware support (PCs, laptops, tablets, printers, scanners, monitors) | Required | 3 |  |  |
| Microsoft Windows 10 and 11 | Required | 3 |  |  |
| Microsoft Office 365 Support | Required | 3 |  |  |
| Remote user support | Required | 2 |  |  |
| Basic computer networking knowledge | Required | 2 |  |  |
| Experience supporting Xerox multifunction hardware | Highly desired | 1 |  |  |
| Experience with VITA systems or processes | Highly desired | 1 |  |  |
| HP and/or Dell certification | Highly desired | 1 |  |  |
| A+ certification | Highly desired | 1 |  |  |
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