

Request for Resume (RFR)
MHBE IT IDIQ Master Contract
All Master Contract Provisions Apply
MD78SubjectMatterExpertsRFR112415

ATTACHMENT 1

RFR RESUME FORM – INSERT LABOR CATEGORY

MD78SUBJECTMATTEREXPERTFR112415

Instructions: Enter resume information in the fields below; do not submit other resume formats. Submit only one resume per Labor Category described in Section 1 of the RFR. If the RFR requests multiple Labor Categories, use a separate resume form for each proposed candidate.

Labor Category: *Subject Matter Expert*

Candidate Name: Ashish K Master

Contractor: innoSoul, Inc.

A. Education / Training

Institution Name / City / State	Degree / Certification	Year Completed	Field Of Study
Wilmington University, New Castle, DE	Master in management information system	2007	Information system
Gujarat University, India	Bachelor's in computer science	2005	CS

B. Relevant Work Experience

Describe work experience relevant to the Duties / Responsibilities and Minimum Experience / Knowledge / Skill described in Section 3 of the RFR. Starts with the most recent experience first; do not include non-relevant experience.

Department of Health and Environment Control Columbia, SC May 2014 – Aug 2015 Technical Business Analyst Name: Sarah B Designation: Program Manager Phone: 214 123 1234 Email: name@dhec.sc.gov	<ul style="list-style-type: none"> Working with Data Stewards and users to better understand their needs and present solutions using structured SDLC approach. Gathered user and business requirements through open-ended discussions, brainstorming sessions and role-playing. Assist and part of Data Architecture team to develop standards for data flow in the EDW and data feeds. Defined and created Use Case diagrams, Scenarios and ER diagram using BPMN. Facilitated JRP sessions with management, development team, users and other stakeholders to refine functional requirements. Responsible to create the MDM system metric, document Survivorship process, Data mapping, logical data modeling, Meta modeling.
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	<ul style="list-style-type: none"> Created Business process diagrams and ER diagrams and used SQL queries to filter data within the Oracle/SQL database.
Care Source Dayton, OH Mar 2013 – Apr 2014 Business Analyst Name: Andrew G Designation: Project Manager Cell No: 732 123 1234 Email Id: name.l@caresource.com	<ul style="list-style-type: none"> Established RUP (Rational Unified Process) methodology and provided assistance in developing, BRD, Use cases and project plans Prepared Business Process Models that included modeling of all the activities of business from conceptual to procedural level. Conducted JAD's and walkthroughs with Content Managers and Product Managers. Gathered requirements and Business Rules for Reference Data repository with the LOINC Master Data. Worked with Catalog management, Enterprise master Catalog, KPI, Global Data Synchronization, ICD 10 conversion of the InfoSphere MDM enterprise Edition. Planned and defined system requirements, Use Case Scenarios and Use Case Narrative using the UML methodologies. Developed detailed data mapping spreadsheets with test Code and LOINC code mappings for various Labs within Quest.
Pima County (State Government of Arizona) Tucson, AZ Sept 2011- Mar 2013 Business System Analyst Name: Ketul Txxxx Designation: Relationship/ Project Manager Phone:732 3443434 Email:ketul.txx@pima.gov	<ul style="list-style-type: none"> Actively involved in analyzing, elicitation, documenting and interacting with all levels of stakeholders especially Business Owner and SMEs. Responsible for Translation of business requirements into Technical Design Specification and Mockups for implementation of "Overtime Reporting" system for Finance and HR group. Facilitate Joint Application Development (JAD) sessions, workshops with the development team, business stakeholders, and the end users. Resolved Request/ Incident Footprint tickets escalated for Report Remediation on Production Support. Worked extensively on MSSQL Server for generating different reports in Crystal Reports/ SSRS. Involved in extracting data from Database for data mapping and understanding Snow flake and Star schema architecture. Proficient in executing and extracting SQL queries for analysis and validation.
Beacon Health Strategies, Woburn, MA	<ul style="list-style-type: none"> Gathered user requirements by interviewing focus groups and brainstorming with SMEs, Business users and Product owners. Created targeted questionnaires for

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November 2009 – June 2011 Scrum Business Analyst	<p>SMEs to refine requirements and translated into business rules</p> <ul style="list-style-type: none">• Used AGILE methodology and worked in short SPRINTS to achieve goals.• Participated in SCRUMS and discussed the open issues and statues.• Participated in Agile Planning Sessions and assumed the Product Owner role for the agile initiative.• Developed the Epics and Themes for the Scrum Project• Devised and prioritized the Product Backlog by conducting requirement churning sessions with various Business / Product Teams.• Created and explained the User Stories to the Scrum Team and helped them design the Tasks.• Designed acceptance criteria for validating the output of each Sprint.• Reviewed Team Velocity on a frequent basis and advised Scrum Master at various stages.• Participated in Sprint Planning and Sprint review meetings for Finalizing the Sprint Backlogs and Verifying the sprint outputs respectively
Humana Inc Louisville, KY Business Analyst / UAT Specialist July 2007 – October 2009	<p>Humana major service lines include Insurance through Employers, Medicare and Individuals & Family's. As a Business Analyst at Humana I was involved in development of web based Enrollment for various types of Plans. Web enrollment system is supported at the backend by an Enterprise Content Management system.</p> <ul style="list-style-type: none">•Mapped process flow; assess as-is process through user interviews, data collection and analysis, design and evaluation of to-be process solutions.•Prepared Business Process Models that included modeling of all the activities of business from conceptual to procedural level.•Reviewed EDI companion guides for all payers to ensure compliance, edit integrity and maintain up-to-date list of payer contacts.•Established RUP (Rational Unified Process) methodology and provided assistance in developing Use cases and project plans•Planned and defined system requirements to Wire Frame with Use Case, Use Case Scenario and Use Case Narrative using the UML (Unified Modeling Language) methodologies.•Designed and developed Use Cases using UML and Business Process Modeling.•Consulted with healthcare insurance company to develop conversion specifications for other insurance Coordination of Benefits (including Medicare and Medicaid).•Developed data conversion programs for membership, claims, and benefit accumulator data - converted thirteen corporate acquisitions. Developed data field mappings. Provided programming and support for claims processing functions and auto-adjudication.•Validated the 834 (Enrollment/Dis-enrollment to a health plan)

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- Performed Data mapping, logical data modeling, created class diagrams and ER diagrams and used SQL queries to filter data
- Assisted process owners in process training and implementation.
- Coordinating with the development team to set up test environment for issue escalation and issue resolution process for SIT and UAT testing to enable smooth operation
- Assisted the QA team in designing the Test Plan and Test Cases for User Acceptance testing
- Involved in reviewing test plans and test cases and ensuring test cases reflect user needs. Also responsible for conducting user training and User Acceptance testing to ensure and verify system is designed according to user needs.

C. Employment History

List employment history, starting with the most recent employment first

Start and End Dates	Job Title or Position	Organization Name	Reason for Leaving
May 2014 – Aug 2015	Technical Business Analyst	Department of Health and Environment Control, SC	Project Closed
Mar 2013 – Apr 2014	Business Analyst	Care Source, OH	Contract end
Sept 11 – Mar 13	Business sys Analyst	Pima County (State Government of Arizona)Tucson, AZ	Budget End
Nov 09 – June 2011	Business Analyst	Beacon Health Strategies, MA	Project End
July 07 – October 2009	Business Analyst	Humana Inc., Louisville, KY	Contract end

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D. References List persons the State may contact as employment references			
Reference Name	Job Title or Position	Organization Name	Telephone / Email
Sarah Bxxxx	Program Manager	Department of Health and Environment Control, Columbia SC	Phone: 214 1231234 Email: name@dhec.sc.gov
Andrew Gxxxxxx	Project Manager	Care Source, Dayton, OH	Cell No: 732 1131233 Email Id: name.g@caresource.com
Ketul Txxxxx	Relationship/ Project Manager	Pima County, Tucson ,AZ	Phone:732 232323232 Email:ketul.txxx@pima.gov
LABOR CATEGORY PERSONNEL RESUME SUMMARY (ATTACHMENT 1 CONTINUED) *"Candidate Relevant Experience" section must be filled out. Do not enter "see resume" as a response.			
Proposed Individual's Name/Company: Ashish Kxxxxx /innoSoul, Inc.		How does the proposed individual meet each requirement? Candidate possess all the minimum requirements required by the project.	
LABOR CATEGORY TITLE – Subject Matter Expert			
Requirement		Candidate Relevant Experience *	
Education: <i>Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.</i>		Master in Management Information System from Wilmington University, Delaware, USA, Jul 2007. Bachelor's in computer science from Gujarat University, Navrangpura, Gujarat, India-2005	

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General Experience		Candidate Relevant Experience *	
Must have seven years of experience in the IT field and a minimum of five years of experience as an IT business analyst.		8 years of experience in the IT field and a minimum of five years of experience as an IT business analyst.	
Demonstrated knowledge of systems development lifecycle (SDLC) techniques and methodologies.		8 years of experience of systems development lifecycle (SDLC) techniques and methodologies.	
Proven strong analytical and problem solving skills.		8 years of experience of strong analytical and problem solving skills.	
Excellent written and verbal communication skills, with the ability to present complex ideas in a clear, concise fashion to technical and non-technical audiences.		7 years of experience written and verbal communication skills, with the ability to present complex ideas in a clear, concise fashion to technical and non-technical audiences.	
Experience with preparing presentations, reports, tables, graphs, and observations for presentation to technical and non-technical audience.		6 years of experience preparing presentations, reports, tables, graphs, and observations for presentation to technical and non-technical audience.	
Experience conducting JAD sessions with business owners and stakeholders to gather requirements.		6 years of experience conducting JAD sessions with business owners and stakeholders to gather requirements.	
Experience with managing multiple priorities and tight timelines.		6 years of experience with managing multiple priorities and tight timelines.	
Ability to work collaboratively with business users, managers and non-technical staff.		8 years of experience business users, managers and non-technical staff.	
Preferred Experience		Candidate Relevant Experience *	
A Master's Degree is preferred.		Master in Management Information System from Wilmington University, Delaware, USA, Jul 2007.	
At least five years of experience providing business analyst services for complex and dynamic, multi-agency technology projects in the healthcare industry.		5 years of experience experience providing business analyst services for complex and dynamic, multi-agency technology projects in the healthcare industry.	
Expertise in business process modeling, analysis, tooling,		5 years of experience business process modeling,	

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documentation, communication, and improvement efforts.	analysis, tooling, documentation, communication, and improvement efforts.
Working knowledge of organizational change management including principles, methodologies and tools.	8 years of experience knowledge of organizational change management including principles, methodologies and tools.
Familiarity with various traditional and innovative project management approaches, tools and phases of the project lifecycle.	8 years of experience various traditional and innovative project management approaches, tools and phases of the project lifecycle.

The information provided on this form for this labor category is true and correct to the best of my knowledge:

Master Contractor Representative:

_____ Baswa Shaker
Print Name

Signature

_____ 12/3/2015 _____
Date

Proposed Individual:

Signature

SIGN HERE

11/25/15
Date

Instruction: Sign each form.