**CAI CONTACT**

PATRICIA BOWLER

PHONE:

EMAIL ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill** | **Required** | **years req** | **Years Used** | **Last Used** |
| Large Project Management | Required | 10 |  |  |
| Portfolio Management | Required | 5 |  |  |
| Project Management Tools | Required | 10 |  |  |
| PMP or Qualified under Commonwealth of Virginia Qualification Standards for IT Project Managers for Category 4 Projects. | Required | 8 |  |  |
| Comprehensive knowledge of vendor contracting, and vendor management methodologies related to information technology projects. | Required | 8 |  |  |
| Financial Literacy | Required | 10 |  |  |
| Hands-on working experience with Microsoft Project. | Required | 4 |  |  |
| Must possess an active PMP from PMI OR a PM certification from VITA (no other certifications are accepted) | Required | 5 |  |  |
| VITA CTP | Highly desired | 1 |  |  |
| Proposal Development/Business Writing | Highly desired | 10 |  |  |
| Strong knowledge of cloud infrastructure and software systems, including Azure and Google Cloud. | Highly desired | 8 |  |  |
| Experience managing cloud-based solutions for data management and analytics. | Highly desired | 8 |  |  |
| Experience in IT Infrastructure delivery (networking, physical plant, vendor management, site provisioning) is preferred. | Desired | 8 |  |  |
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