**CAI CONTACT**

PATRICIA BOWLER

PHONE:

EMAIL ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill** | **Required** | **years req** | **Years Used** | **Last Used** |
| 5 years’ experience creating software documentation (user guides, API documents, release notes, etc.) | Required | 5 |  |  |
| Ability to tailor content for both technical and non-technical audiences | Required | 5 |  |  |
| Proficiency in organizing complex technical information clearly and logically | Required | 5 |  |  |
| Expert in the use of MS Word, Google Docs, Confluence, or similar tools | Required | 5 |  |  |
| Knowledge of Markdown, HTML/CSS | Required | 5 |  |  |
| Proficiency with Adobe Acrobat, SnagIT, or similar tools for visuals | Required | 5 |  |  |
| Experience with Git or other version control systems at the contributor or read only level and documentation platforms such as GitBook | Required | 5 |  |  |
| Understanding of Scrum/Agile methodology | Required | 5 |  |  |
| Familiarity with REST APIs, JSON, and software architecture concepts | Required | 5 |  |  |
| Ability to read code snippets | Required | 5 |  |  |
| Excellent grammar, clarity and attention to detail in written products | Required | 5 |  |  |
| Ability to interview subject matter experts (SMEs) and distill complex information | Required | 5 |  |  |
| Strong versioning and documentation review practices | Required | 5 |  |  |
| Experience writing for software products (SaaS, desktop, or mobile) | Required | 5 |  |  |
| Experience with UX writing highly desirable | Highly desired | 5 |  |  |
| Familiarity with diagramming tools (Lucidchart, Draw.io, etc.) highly desired | Required | 5 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |