**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| PMP certification | Required | 3 |  |  |
| Experience as a Project Manager leading large enterprise IT projects. | Required | 3 |  |  |
| Strong ability to facilitate meetings with cross-functional (technical and business users) teams | Required | 3 |  |  |
| High proficiency using Microsoft Project and ServiceNow to create and update project schedules | Required | 3 |  |  |
| Analytical ability sufficient to understand user requirements and translate them into technical terms to develop quantitative status report | Required | 3 |  |  |
| Provide project updates on a consistent basis to stakeholders and the technology leadership team about strategy, adjustments, and progress. | Required | 3 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Employment History