**CAI CONTACT**

PATRICIA BOWLER

PHONE:

EMAIL ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill** | **Required** | **years req** | **Years Used** | **Last Used** |
| Proven working experience as a UAT tester and/or business systems analyst for medium to large projects | Required | 5 |  |  |
| Able to communicate and collaborate with agile delivery teams, other technical staff, business partners and vendors. | Required | 5 |  |  |
| Experience coordinating and preparing system users for UAT testing. | Required | 5 |  |  |
| Able to identify test scenarios from business requirements | Required | 5 |  |  |
| Able to translate use cases, user stories and acceptance criteria into test scripts. | Required | 5 |  |  |
| Able to identify and track defects and retest upon correction. | Required | 5 |  |  |
| Able to accurately define and capture business requirements. | Required | 5 |  |  |
| Able to document business processes and data flow diagrams. | Required | 5 |  |  |
| Able to identify and document project risks and actions to mitigate risks. | Required | 5 |  |  |
| Able to track requirements throughout SDLC lifecycle. | Required | 5 |  |  |
| Strong working knowledge of Microsoft Office 365 Suite, VISIO, Draw.io, ADO, X-Ray, JIRA and Confluence | Required | 5 |  |  |
| Analytical and able to use logic and reasoning to identify strengths and weaknesses of alternative solutions, conclusions and approaches to problems | Required | 5 |  |  |
| Ability to meet deadlines with minimal direct supervision | Required | 5 |  |  |
| Excellent client-facing and internal communication skills | Required | 5 |  |  |
| Excellent written and verbal communication skills | Required | 5 |  |  |
| Solid organizational skills including attention to detail and multitasking skills | Required | 5 |  |  |