**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Project management experience, preferably with large, complex automation implementation efforts | Required | 8 |  |  |
| Demonstrated Project Management experience on system deployments with multiple clients. | Required | 8 |  |  |
| Proven track record of delivering projects and work streams with aggressive timelines and deliver within scope ,budget and schdeule | Required | 8 |  |  |
| Objective decision-making ability based on strategic objectives priority, business performance analysis and resource availability. | Required | 8 |  |  |
| Hands on experience managing project risk, cost, schedule, quality, testing, and communications. | Required | 7 |  |  |
| Strong leadership, organizational, interpersonal and time management skills. | Required | 3 |  |  |
| Demonstrated oral and written communication and presentation skills. | Required | 3 |  |  |
| Solid work experience with project management tools (e.g. Microsoft Project) | Required | 7 |  |  |
| Experience with MS Office and SharePoint.. | Required | 7 |  |  |
| Demonstrated experience with both Waterfall and Agile Projects | Required | 5 |  |  |
| Demonstrated experience with vendor management on a large IT project/system implementation | Required | 8 |  |  |
| Demonstrate technical architecture/infrastructure knowledge and experience, including experience with multiple hardware platforms and operating system | Required | 8 |  |  |
| Demonstrate technical knowledge and analysis skills with hands-on experience in development, data base design, and web-based technologies | Required | 8 |  |  |
| Demonstrated experience working with DPH public health programs | Highly desired | 5 |  |  |
| Extensive understanding of SharePoint end user experience, sites, libraries, lists and groups | Highly desired | 3 |  |  |
| Experience in health care industry | Highly desired | 5 |  |  |
| Experience leading and Implementing COTS and SAAS Projects | Desired | 7 |  |  |
| Experience writing RFPs/technical writing | Highly desired | 5 |  |  |
| Understanding of the fundamentals of iterative and incremental development | Required | 3 |  |  |
| Experience in playing the Scrum Master role for a software development / maintenance teams that was diligently applying Agile / Kanban values and prin | Highly desired | 3 |  |  |
| PMP Certification from PMI. Scrum Master certification is a plus | Highly desired | 5 |  |  |
| Ability to help manage Scrum team backlog and/or Kanban Flow, and priorities using agile based tools (ServiceNow, Jira, Version One etc.) | Required | 3 |  |  |
| Experience managing legacy system upgrade/migration, data conversion activities and building roll-out plans | Highly desired | 5 |  |  |