### <INSERT Candidate’s full name>

### Skills

|  |  |  |  |
| --- | --- | --- | --- |
| Skill | REQUIRED | Years Used | Last Used |
| Indiana Professional License or License from an NLC participating state required at time of submission. | Required |  |  |
| Proficiency in computer skills and ability to learn other programs used in maintaining electronic medical records. | Required |  |  |
| Hands On - American Heart Association CPR and BLS Certification required. | Required |  |  |
| Dementia 6 hour certification is required prior to start. | Required |  |  |
| LTC experience required. | Required |  |  |
| EMR, Matrix Care experience preferred | Highly desired |  |  |
| Experience with Memory Care. | Highly desired |  |  |
| Experience with short-term rehab. | Highly desired |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

### Employment History

<List candidate’s relevant employment history>