**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Certified by Epic in at least one Clinical Inpatient or Ambulatory application. | Required | 聽 |  |  |
| Experience working on IT projects to deliver and/or enhance Electronic Health Record clinical applications. | Required | 5 |  |  |
| Experience working on clinical healthcare information technology projects | Required | 5 |  |  |
| Ability to create simple to complex project plans, timelines and work breakdown structures using project management tools (Microsoft Project) | Required | 7 |  |  |
| Very strong work ethic and ability to work at a fast pace to meet aggressive mandated timelines | Required | 7 |  |  |
| Must have strategic planning skills with good understanding of roadmap development | Required | 5 |  |  |
| Capable of leading effective project meetings that are tailored to the audience | Required | 7 |  |  |
| Negotiation, written/oral communication and problem-solving skills | Required | 7 |  |  |
| Ability to write and present effective project materials, including presentations and status reports | Required | 7 |  |  |
| Ability to work effectively with all levels of staff, clients and other IT personnel including vendors | Required | 7 |  |  |
| Proven experience with working collaboratively with business/program partners | Required | 7 |  |  |
| Ability to identify and resolve effectively system or business process/project issues | Required | 7 |  |  |
| Ability to build, influence, lead and motivate effective teams towards end results | Required | 7 |  |  |
| Flexibility, adaptability, and ability to work in a high-demand dynamic environment | Required | 7 |  |  |
| Strong analytical skills | Required | 7 |  |  |
| Experience managing or supervising legacy system replacement projects | Required | 5 |  |  |
| Experience planning and managing data conversion activities | Required | 5 |  |  |
| Experience building rollout plans | Required | 7 |  |  |
| Epic clinical EHR experience | Highly desired | 5 |  |  |
| PMP Certification | Highly desired | 7 |  |  |
| State Government experience | Desired | 3 |  |  |
| Ability to assist the state in identifying areas where clinical workflows could be improved. | Required | 5 |  |  |
| Certified by Epic in at least one Clinical Inpatient or Ambulatory application. | Required | 聽 |  |  |
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Employment History