**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Proficient with MS Project using MS Project Server to manage multi-million dollar projects with a multiple year durations. | Required | 7 |  |  |
| Strong communications skills, oral and written, with project team, management, executive management and external organizations. | Required | 7 |  |  |
| Proven planning and management skills including scope estimating and control, budgeting, testing, quality assurance and resource allocation. | Required | 7 |  |  |
| Experience with project risk management, including failure mode effect analysis and planning. | Required | 5 |  |  |
| Experience implementing solutions utilizing third party vendors and third party products. | Required | 7 |  |  |
| Project Management experience implementing in-house and third party development solutions | Required | 6 |  |  |
| Strong analytical and conceptual skills | Required | 5 |  |  |
| Experienced in contract and vendor management | Required | 6 |  |  |
| Preferred government IT project management experience | Desired | 5 |  |  |
| Preferred PMP certification | Desired | 5 |  |  |
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Employment History