**IT STAFFING SERVICES SOLICITATION UNDER  
DEPARTMENT OF INFORMATION RESOURCES  
IT STAFF AUGMENTATION CONTRACT (ITSAC)**

**CANDIDATE REFERENCE**

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| Solicitation Number: 30225OAGCVSDPM3 | Title/Level: Project Manager 3 |
| Candidate Name: | Category: Project Management |

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| --- | --- | --- | --- |
| **Reference Name** (Required): |  | | |
| **Title:** |  | | |
| **Company Name** (Required): |  | | |
|  | |  | |
| **Phone Number** (Required include area code): | |  | |
| **E-mail Address:** |  | | |
| **Professional Relationship:** | | |  |

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| --- | --- | --- | --- | --- | --- |
|  | Peer |  | Co-Worker |  | Supervisor |

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|  | Customer |  | End-User |  | Subordinate |

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| **Reference Name** (Required)**:** |  | | |
| **Title:** |  | | |
| **Company Name** (Required)**:** |  | | |
|  | |  | |
| **Phone Number** (Required include area code): | |  | |
| **E-mail Address:** |  | | |
| **Professional Relationship:** | | |  |

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| --- | --- | --- | --- | --- | --- |
|  | Peer |  | Co-Worker |  | Supervisor |

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|  | Customer |  | End-User |  | Subordinate |

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| **E-mail Address:** |  | | |
| **Professional Relationship:** | | |  |

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|  | Peer |  | Co-Worker |  | Supervisor |

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|  | Customer |  | End-User |  | Subordinate |

**NOTE: ONLY INCLUDE THE INFORMATION REQUESTED ON THIS FORM. DO NOT INCLUDE ADDITIONAL INFORMATION.**

**CANDIDATE QUALIFICATIONS**

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| Solicitation Number: 30225OAGCVSDPM3 | Title/Level: Project Manager 3 |
| Candidate Name: | Category: Project Management |

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| **Minimum Requirements:** Candidates that do not meet or exceed the **minimum** stated requirements (skills/experience) will be displayed to customers but may not be chosen for this opportunity. | | | |
| Actual Years Experience | Years Experience Needed | Required/ Preferred | Skills/Experience |
|  | 8 | Required | Experience managing large-scale IT projects, preferably in government or public-sector environments. |
|  | 8 | Required | Proven ability to lead complex projects involving multiple stakeholders and integration efforts. |
|  | 8 | Required | Experience developing and executing project plans, managing timelines, and mitigating risks. |
|  | 8 | Required | Strong ability to engage and communicate with diverse stakeholders, including government agencies, and external vendors. |
|  | 8 | Required | Experience coordinating with government entities and managing distributed teams |
|  | 8 | Required | Excellent verbal and written communication skills to provide clear guidance, reports, and documentation. |
|  | 5 | Required | Experience conducting meetings, training sessions, and status updates with stakeholders at various levels. |
|  | 5 | Required | Familiarity with data exchange methods, including file uploads, APIs, and system integrations. |
|  | 5 | Required | Certification such as Project Management Professional (PMP) or equivalent. |
|  | 5 | Preferred | Working in complex multi-vendor or multi-team IT environment. |
|  | 5 | Preferred | Experience working in public-sector IT projects, particularly those involving large-scale system rollouts. |

**CANDIDATE ACKNOWLEDGEMENT**

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| RFO: 445 Solicitation Number: 30225OAGCVSDPM3 | Title/Level: Project Manager 3 |
| Candidate Name: | Category: Project Management |

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| I hereby authorize **Innosoul, Inc. dba Innosoul Information Technologies, Inc.** to submit my resume in response to the temporary staffing Solicitation 30225OAGCVSDPM3 for **Office of the Attorney General of Texas**.  I understand that submission of my resume by multiple vendors may result in my disqualification from this opportunity. Customers reserve the right to hire a candidate submitted by multiple vendors.   Worker signature:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Date:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |