**CAI CONTACT**

PATRICIA BOWLER

PHONE:

EMAIL ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

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| --- | --- | --- | --- | --- |
| **Skill** | **Required** | **years req** | **Years Used** | **Last Used** |
| Experience working with internal and external stakeholders to collect business requirements. | Required | 5 |  |  |
| Expert level knowledge of MS Excel, Visio, Project and PowerPoint. | Required | 5 |  |  |
| Expert level knowledge creating, identifying, collecting, and managing business and IT requirements (requirements traceability). | Required | 5 |  |  |
| Ability to capture key elements in brainstorming sessions, generate group member direction, and lead group to define and achieve goals. | Required | 5 |  |  |
| Demonstrated experience working in a project management office or supporting numerous projects simultaneously. | Required | 5 |  |  |
| Demonstrated on-the-job experience gathering, compiling, evaluating, and interpreting complex information, as well as clearly presenting this inform | Required | 5 |  |  |
| Experience working independently, effectively managing multiple tasks and directional changes. | Required | 5 |  |  |
| Develops and/or contributes to project reports including, but not limited to, project status, budget, and dashboards. | Required | 3 |  |  |
| Experience with agile project management projects is a plus. | Required | 3 |  |  |
| Demonstrated ability to multi-task and work independently, a self-starter and have an inquisitive nature. | Required | 5 |  |  |
| Experience working with Medicaid IT and/or Healthcare systems is a plus. | Desired | 3 |  |  |
| PMP or other project certifications desired. | Desired |  |  |  |
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