**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Extensive knowledge of business system techniques and testing methodologies for software development | Required | 7 |  |  |
| Demonstrated experience in gathering business requirements and development of business rules and process flow. | Required | 7 |  |  |
| Proven experience with business process design, definition and/or re-design. | Required | 7 |  |  |
| Solid understanding of software development lifecycle and Agile, Waterfall and Hybrid development frameworks, including BA role | Required | 7 |  |  |
| High proficiency in Microsoft Office products (MS Word, Excel, PowerPoint). Visio and SharePoint | Required | 7 |  |  |
| Knowledge creating Context, Data Flow, and Functional Decomposition Diagrams | Required | 7 |  |  |
| Experience in planning & coordinating user acceptance testing including developing and executing test scenarios and test cases | Required | 7 |  |  |
| Experience facilitating small to large meetings | Required | 7 |  |  |
| Demonstrable analytical skills and attention to detail | Required |  |  |  |
| Excellent verbal and written communication skills | Required |  |  |  |
| Excellent creative thinking and problem-solving skills | Required |  |  |  |
| Working knowledge of Jira and OpenText Application Lifecycle Management (ALM) and Quality Center (QC) | Required |  |  |  |
| Experience in development of procurement related documents including RFP/SOWs, evaluation criteria as well as vendor evaluation | Highly desired |  |  |  |
| Experience working for State government | Highly desired |  |  |  |
| Behavorial Health, Healthcare or Medicaid/Managed Care experience | Highly desired |  |  |  |
| Experience using Microsoft Project | Highly desired |  |  |  |
| Technical Test planning, writing test cases/scripts, and test execution experience | Desired |  |  |  |
|  |  |  |  |  |

Employment History