**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Program Management experience managing multiple large complex projects | Required | 3 |  |  |
| Experience creating roadmaps for the portfolio | Required | 3 |  |  |
| Proven track record of delivering IT projects within budget, scope and schedule | Required | 3 |  |  |
| Objective decision-making ability based on strategic objectives priority, business performance analysis and resource availability | Required | 3 |  |  |
| Hands on experience managing project risk, cost, schedule, quality, testing, and communications | Required | 3 |  |  |
| Strong supervision, organizational, interpersonal and time management skills | Required | 3 |  |  |
| Demonstrated presentation, training skills, oral and written communication skills. | Required | 3 |  |  |
| Solid work experience with project management tools (e.g. Microsoft Project) | Required | 3 |  |  |
| Experience with MS Office(Word, Excel and Power point) | Required | 5 |  |  |
| Strong organization and analytical thinking skills with experience preparing Project plan for complex business needs. | Required | 5 |  |  |
| Ability to communicate effectively at all job levels, use excellent evaluation skills, and ability to relay information in legible reports as required | Required | 5 |  |  |
| Experience with Agile Methodologies. | Highly desired |  |  |  |
| PMI certification Project Management Professional (PMP) | Desired |  |  |  |
| Experience with Cloud technologies & SaaS applications running on Cloud | Desired |  |  |  |
| Experience collaborating with Federal, State and Local Government | Highly desired |  |  |  |
| Experience managing implementation of a statewide IT project | Desired |  |  |  |
| Experience in establishing and/or implementing governance models for IT modernization efforts | Desired |  |  |  |
| Experience with projects related to Application transformation and Modernization | Required | 2 |  |  |

Employment History