**CAI CONTACT**

PATRICIA BOWLER

PHONE:

EMAIL ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill** | **Required** | **years req** | **Years Used** | **Last Used** |
| • Bachelor’s degree in Computer Science, Information Technology, or related field. | Required | 4 |  |  |
| • Four years of proven working experience in project management or a similar role. | Required | 4 |  |  |
| • Excellent client-facing and internal communication skills. | Required | 4 |  |  |
| • Excellent written and verbal communication skills. | Required | 4 |  |  |
| • Strong organizational skills including attention to detail and multitasking skills. | Required | 4 |  |  |
| • Proficiency in project management software tools (e.g., Microsoft Project, JIRA, Trello). | Required | 4 |  |  |
| • Ability to work independently and as part of a team. | Required | 4 |  |  |
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