**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Must have strong leadership and communication skills with the ability to effectively present information to clinical and business leaders | Required | 5 |  |  |
| Must have experience with Epic HB | Required | 5 |  |  |
| Ability to work in small groups under tight project deadlines. | Required | 5 |  |  |
| Working closely with business and revenue cycle leaders around Epic workflow and to translate business needs Epic billing functionality. | Required | 5 |  |  |
| Must possess Epic certification, Resolute Hospital Billing Claims and Electronic Remittance Administration (Epic) | Required |  |  |  |
| Must possess Epic certification, Resolute Hospital Billing Administration (Epic) | Required |  |  |  |
| Minimum of five years’ progressive revenue cycle/healthcare experience with demonstrated experience in Epic build. | Required | 5 |  |  |
| Self-starter with demonstrated teamwork & communication skills. | Required | 5 |  |  |
| Excellent communication and collaboration skills. | Required | 5 |  |  |
| Excellent verbal and written English communication skills and the ability to interact professionally with a diverse group are required. | Required | 5 |  |  |
| Experience working with Third Party Vendors such as Experian and Relay Health | Required | 5 |  |  |
| Knowledge of revenue cycle billing, hospital billing, and claims processing operations and workflows | Required | 5 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Employment History