**CANDIDATE REFERENCE**

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| Solicitation Number: 70125014 | Title/Level: Communications Coordinator 3  |
| Candidate Name: | Category: IT Marketing |

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| **Reference Name** (Required): |  |
| **Title:** |  |
| **Company Name** (Required): |  |
|  |  |
| **Phone Number** (Required include area code): |  |
| **E-mail Address:**  |  |
| **Professional Relationship:**  |  |

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| --- | --- | --- | --- | --- | --- |
|  | Peer |  | Co-Worker |  | Supervisor |

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|  | Customer |  | End-User |  | Subordinate |

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| **Title:** |  |
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| **Phone Number** (Required include area code): |  |
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| **Professional Relationship:**  |  |

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|  | Peer |  | Co-Worker |  | Supervisor |

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|  | Customer |  | End-User |  | Subordinate |

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| **Phone Number** (Required include area code): |  |
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|  | Peer |  | Co-Worker |  | Supervisor |

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|  | Customer |  | End-User |  | Subordinate |

**NOTE: ONLY INCLUDE THE INFORMATION REQUESTED ON THIS FORM. DO NOT INCLUDE ADDITIONAL INFORMATION.**

**CANDIDATE QUALIFICATIONS**

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| Solicitation Number: 70125014 | Title/Level: Communications Coordinator 3  |
| Candidate Name: | Category: IT Marketing |

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| **Minimum Requirements:** Candidates that do not meet or exceed the **minimum** stated requirements (skills/experience) will be displayed to customers but may not be chosen for this opportunity. |
| ActualYearsExperience | YearsExperienceNeeded | Required/Preferred | Skills/Experience |
|   | 6 | Required | Marketing and communications |
|   | 5 | Required | Microsoft Suite (Word, Powerpoint, etc.) |
|   | 3 | Required | Adobe Products |
|   | 2 | Required | Email marketing |
|   | 2 | Required | Virtual Meeting Platforms (Teams, Zoom, etc.) |
|   | 3 | Preferred | Education Field |
|   | 2 | Preferred | Microsoft Power Applications, specifically Power BI |
|   | 2 | Preferred | Video Production/Editing |

**CANDIDATE ACKNOWLEDGEMENT**

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| RFO: 445 Solicitation Number: 70125014 | Title/Level: Communications Coordinator 3 |
| Candidate Name: | Category: IT Marketing |

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| I hereby authorize **Innosoul, Inc. dba Innosoul Information Technologies, Inc.** to submit my resume in response to the temporary staffing Solicitation 70125014 for **Texas Education Agency**.I understand that submission of my resume by multiple vendors may result in my disqualification from this opportunity. Customers reserve the right to hire a candidate submitted by multiple vendors.Worker signature:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |