**IT STAFFING SERVICES SOLICITATION UNDER  
DEPARTMENT OF INFORMATION RESOURCES  
IT STAFF AUGMENTATION CONTRACT (ITSAC)**

**CANDIDATE REFERENCE**

|  |  |
| --- | --- |
| Solicitation Number: 529501281 | Title/Level: Systems Analyst 3 |
| Candidate Name: | Category: Applications/Software Development |

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference Name** (Required): |  | | |
| **Title:** |  | | |
| **Company Name** (Required): |  | | |
|  | |  | |
| **Phone Number** (Required include area code): | |  | |
| **E-mail Address:** |  | | |
| **Professional Relationship:** | | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Peer |  | Co-Worker |  | Supervisor |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Customer |  | End-User |  | Subordinate |

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference Name** (Required)**:** |  | | |
| **Title:** |  | | |
| **Company Name** (Required)**:** |  | | |
|  | |  | |
| **Phone Number** (Required include area code): | |  | |
| **E-mail Address:** |  | | |
| **Professional Relationship:** | | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Peer |  | Co-Worker |  | Supervisor |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Customer |  | End-User |  | Subordinate |

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference Name** (Required)**:** |  | | |
| **Title:** |  | | |
| **Company Name** (Required)**:** |  | | |
|  | |  | |
| **Phone Number** (Required include area code): | |  | |
| **E-mail Address:** |  | | |
| **Professional Relationship:** | | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Peer |  | Co-Worker |  | Supervisor |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Customer |  | End-User |  | Subordinate |

**NOTE: ONLY INCLUDE THE INFORMATION REQUESTED ON THIS FORM. DO NOT INCLUDE ADDITIONAL INFORMATION.**

**CANDIDATE QUALIFICATIONS**

|  |  |
| --- | --- |
| Solicitation Number: 529501281 | Title/Level: Systems Analyst 3 |
| Candidate Name: | Category: Applications/Software Development |

|  |  |  |  |
| --- | --- | --- | --- |
| **Minimum Requirements:** Candidates that do not meet or exceed the **minimum** stated requirements (skills/experience) will be displayed to customers but may not be chosen for this opportunity. | | | |
| Actual Years Experience | Years Experience Needed | Required/ Preferred | Skills/Experience |
|  | 8 | Required | Experience as a Business Analyst on PeopleSoft HCM on implementation or upgrade projects |
|  | 8 | Required | Experience with PeopleSoft HCM 9.2 Payroll or Time & Labor |
|  | 8 | Required | Experience as a Business Analyst in identifying requirements and creating formal functional documents for key business stakeholders and SMEs |
|  | 8 | Required | Experience as a Business Analyst in conducting formal work sessions and functional analysis presentations |
|  | 8 | Required | Experience in performing hands-on end-to-end system integration and external interface testing |
|  | 8 | Required | (at least 4) Experience with Microsoft O365 applications (Word, Excel, PowerPoint, Teams, Visio) |
|  | 4 | Preferred | Experience working with a public sector organization (Federal, State, or Local Government) |
|  | 2 | Preferred | Experience working with the Comptroller of Public Accounts (CPA) CAPPS Financials |
|  | 2 | Preferred | Experience with PeopleSoft HCN 9.2 Payroll or Time & Labor |
|  | 2 | Preferred | Experience with PeopleSoft Approval Workflow Engine (AWE) |
|  | 2 | Preferred | Experience with SharePoint |
|  | 1 | Preferred | Experience with Jira |
|  | 1 | Preferred | Experience working with the Scrum framework |

**CANDIDATE ACKNOWLEDGEMENT**

|  |  |
| --- | --- |
| RFO: 445 Solicitation Number: 529501281 | Title/Level: Systems Analyst 3 |
| Candidate Name: | Category: Applications/Software Development |

|  |
| --- |
| I hereby authorize **Innosoul, Inc. dba Innosoul Information Technologies, Inc.** to submit my resume in response to the temporary staffing Solicitation 529501281 for **Texas Health and Human Services Commission**.  I understand that submission of my resume by multiple vendors may result in my disqualification from this opportunity. Customers reserve the right to hire a candidate submitted by multiple vendors.   Worker signature:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Date:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |