**CAI CONTACT**

PATRICIA BOWLER

PHONE:

EMAIL ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

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| --- | --- | --- | --- | --- |
| **Skill** | **Required** | **years req** | **Years Used** | **Last Used** |
| Extensive experience in the use of the computers and software (Microsoft 365) applications. Excel pivot tables, complex spreadsheets, etc. | Required | 5 |  |  |
| Extensive in financial analysis and forecasting and forecasting | Required | 5 |  |  |
| Customer service to broad audiences, professionals, vendors, team members and executive staff | Required | 5 |  |  |
| General knowledge of accounting practives and financial management | Required | 5 |  |  |
| Experience in performance metrics, measurements, methods and targets to promote financial accountablility | Highly desired | 3 |  |  |
| Commonwealth of VA financial knowledge and applied experience | Highly desired | 1 |  |  |
| Experience with Cardinal Financial system | Highly desired | 1 |  |  |
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