**CAI Contact**

Patricia Bowler

Phone:

Email ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

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| --- | --- | --- | --- | --- |
| Skill | Required | years req | Years Used | Last Used |
| Assist the Lead IT Specialist by serving as a technical experts with smart class rooms, academic labs, and multimedia technologies. Assist and advise | Required | 5 |  |  |
| Install and perform minor repairs to hardware, software, and peripheral equipment, following design or installation specifications. | Required | 5 |  |  |
| Ensure that all upgrades to instructional technology hardware and software are implemented in a timely manner, staying current with releases etc | Required | 5 |  |  |
| Assist the Lead IT Specialist in maintaining HW and SW inventories of academic classrooms, smart technologies, computer labs, mobile devices | Required | 5 |  |  |
| Perform other duties as related to the Technology Services and as assigned by Manager of IT Services and/or Chief Information Officer. | Required | 5 |  |  |
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