**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| At least 7 years of project management experience, preferably with large, complex automation implementation efforts in an Agile development framework | Required | 7 |  |  |
| Proven ability to collect data from multiple sources such as performance measures to develop goals | Highly desired | 7 |  |  |
| Experience establishing clear goals and objectives, setting deadlines, managing multiple concurrent projects and directing others in completing the wo | Highly desired | 7 |  |  |
| Objective decision-making ability based on strategic objectives priority, business performance analysis and resource availability. | Required | 7 |  |  |
| Hands on experience managing project risk, cost, schedule, quality, testing, and communications | Required |  |  |  |
| Solid work experience with project management tools (e.g. Microsoft Project) | Required | 7 |  |  |
| Hands on experience managing application acceptance testing. | Required | 5 |  |  |
| Demonstrated proficiency at making decisions and leading others in the adoption and implementation of those decisions | Required |  |  |  |
| Experience with MS Office. | Required |  |  |  |
| PMP certification and/or advanced degree in Business, Public Health or Mental Health | Highly desired |  |  |  |
| Demonstrated presentation and training skills. | Required |  |  |  |
| Demonstrated oral and written communication skills. | Required |  |  |  |
| Solid work experience managing implementation projects in the healthcare arena working with multiple statkeholders | Highly desired | 7 |  |  |
| Ability to troubleshoot/resolve quality control issues through changing processes | Highly desired | 5 |  |  |
| Solid work experience managing projects implementing healthcare systems including applicable data transmission and interface requirements | Required | 7 |  |  |
| Proven ability to anticipate probable outcomes and be proactive in any needed adjustments and ability to review and amend methodology and procedures | Highly desired |  |  |  |
| General knowledge of ADA and the Olmstead Decision | Required |  |  |  |
| Advanced degree in Business, Public Health or Mental Health | Required |  |  |  |
| Extensive experience around business policy and procedures | Required |  |  |  |
|  |  |  |  |  |
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Employment History