**Information Technology Staff Augmentation Contract (ITSAC) Request for Resume**

**FORM A**

**Worker Minimum Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Minimum Requirements:** Candidates that do not meet or exceed the **minimum** stated requirements (skills/experience) will not be considered for this opportunity. | | | |
| **Years (Required, leave no**  **blanks)** | **Years** | **Skills/Experience** | **Vendor Comments (as**  **applicable)** |
|  | 8 | Experience as a Mainframe Developer/Programmer Analyst with Natural programming |  |
|  | 8 | Demonstrated foundational experience with large-scale, complex mainframe productions systems |  |
|  | 8 | Hands-on experience in design, implementation, and productions support of applications |  |
|  | 8 | Mainframe Development background in design, analysis, and coding: Natural programming, TSO/ISPF, JCL, and DB2.  Other skills: VSAM files.  • Excellent interpersonal and communication skills for working in a global environment  • Strong analytical and problem solving skills  • Ability to Prioritize Business Impact and Urgency  • Perform application support tasks like systems support, security reviews, and maintenance tasks  • Ability to learn new technologies and methodologies quickly |  |
|  | 8 | Experience creating project documentation such as: technical specifications, process workflow, and database record and field specifications |  |
|  | 8 | Experience to troubleshoot/resolve incidents and business support items in Mainframe |  |
|  | 4 | Testing experience |  |
|  | 4 | Experience in database management systems (IBM Data Studio, Squirrel) |  |
|  | 8 | Experience as a Programmer, Analyst, or Systems Administrator |  |

**FORM B**

**Worker References**

**Worker Name**:

Reference #1

|  |  |
| --- | --- |
| **Name** |  |
| **Company/Organization** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Professional Relationship** | **See options below** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Co-worker |  | Customer |  | End User |
|  | | | | | |
|  | Peer |  | Subordinate |  | Supervisor |

Reference #2

|  |  |
| --- | --- |
| **Name** |  |
| **Company/Organization** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Professional Relationship** | **See options below** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Co-worker |  | Customer |  | End User |
|  | | | | | |
|  | Peer |  | Subordinate |  | Supervisor |

Reference #3

|  |  |
| --- | --- |
| **Name** |  |
| **Company/Organization** |  |
| **Phone Number** |  |
| **Email Address** |  |
| **Professional Relationship** | **See options below** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Co-worker |  | Customer |  | End User |
|  | | | | | |
|  | Peer |  | Subordinate |  | Supervisor |

**NOTE:** Only include the information requested on this form. Please do not include additional information.

**FORM D**

**Special Instructions**

**Qualified Vendor**

The Vendor and/or its subcontractors, if any, shall certify that they are not suspended or debarred from doing business with the federal government as listed in the Excluded Parties List System (EPLS) maintained by the General Services Administration, and as of the effective date of the Contract, are not listed in the prohibited vendors list authorized by Executive Order #13224, "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism”, published by the United States Department of the Treasury, Office of Foreign Assets Control. DIR will verify EPLS status via the Texas Comptroller of Public Accounts, Statewide Procurement Division (SPD) web site at https://comptroller.texas.gov/purchasing/. Vendors listed on the prohibited vendors list will result in disqualification of the entire response.

**TWC Terms and Conditions**

To the extent applicable in this Request for Resume, the Vendor shall comply with the terms available in TWC Terms and Conditions.

**Right to represent**

I, (Worker) hereby authorize

(Vendor) to submit my resume in response to Solicitation 4957925MDPA3 for Texas Workforce Commission.

**Acceptance of Purchase Order**

Vendor hereby acknowledges that it has read and understands this Request for Resume and all attachments included or referenced herein. Vendor agrees to abide by all terms and conditions specified herein should a Contract be awarded and certifies that the information provided to TWC is true and correct in all respects to best of its knowledge and belief. Acceptance of any PO issued under this solicitation shall serve as Vendor's agreement to comply with the solicitation requirements and the Terms and Conditions