**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Advanced Planning Document Development. | Highly desired | 3 |  |  |
| Expert working knowledge in Medicaid Eligibility, NC FAST and/or HHS. | Highly desired | 5 |  |  |
| Expert experience executing against multiple priorities/projects. | Required | 5 |  |  |
| Proficient use of project collaboration and tracking tools (Microsoft Project Suite, MS Teams, Zoom, etc.) | Required | 5 |  |  |
| Ability to interpret Medicaid policies to ensure compliance with CMS regulations. | Highly desired | 5 |  |  |
| Expert level communication skills, both verbal and written. | Required | 5 |  |  |
| Demonstrated project management, training and facilitating experience. | Required | 5 |  |  |
| Demonstrated stakeholder engagement and collaboration experience. | Required | 5 |  |  |
| Ability to create and deliver PowerPoint presentations, and standard operating procedures (SOPs). | Highly desired | 5 |  |  |
| Prior RFP, RFI, grant or contract experience. | Highly desired | 3 |  |  |
| Demonstrated experience in formulating budgets and knowledge of accounting principles. | Required | 3 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Employment History