Prescreening Questions

1. Explain a time when you had to execute proper leadership and communication skills to complete a task/project and what the outcome was. Please be as specific as possible.
2. Can you describe a presentation to leadership that you led that went well?
3. Can you describe the largest project you have ever led? How much money, how long, & how many people managed?
4. Please describe your experience performing project management duties on a vendor-led project.

**S = Situation:** Describe a situation where you exhibited quality leadership.

**T = Task:** Identify the tasks you completed that show your leadership skills.

**A = Action**: Outline the specific actions you took to achieve the goals you set.

**R = Result:** List your achievements by comparing them with previous performance. For example, you can say, I improved conversion rates from 2% to 7% in six months.