**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Project management experience, preferably with large, complex automation implementation efforts | Required | 10 |  |  |
| Demonstrated Project Management experience on IT application/system development and deployments for multiple clients. | Required | 10 |  |  |
| Proven track record of delivering projects and workstreams with aggressive timelines and deliver within scope, budget and schedule. | Required | 10 |  |  |
| Objective decision-making ability based on strategic objectives priority, business performance analysis and resource availability. | Required | 10 |  |  |
| Hands on experience managing project risk, cost, schedule, quality, testing, and communications. | Required | 7 |  |  |
| Experience implementing applications using Salesforce, MS Dynamics and/or ServiceNow. | Required | 3 |  |  |
| Ability to adapt working style to ensure compliance with the State's and DHHS' methodologies | Required |  |  |  |
| Strong leadership, organizational, interpersonal and time management skills. | Required |  |  |  |
| Ability to act independently with sound business judgment, attention to detail and thrives in environment with diverse communication styles | Required |  |  |  |
| Solid work experience with project management tools including Microsoft Project and Project Server, Jira, and Confluence. | Required | 7 |  |  |
| Experience with MS Office and Teams. | Required | 7 |  |  |
| Demonstrated experience with Waterfall, Agile and Hybrid software development frameworks. | Required | 5 |  |  |
| Demonstrated experience with vendor management on a medium or large IT project/system implementation. | Required | 8 |  |  |
| Knowledge of healthcare and managed care systems with an emphasis on behavioral health, developmental disabilities and substance use. | Desired | 5 |  |  |
| Extensive understanding of MS SharePoint end user experience, sites, libraries, lists and groups. | Required | 8 |  |  |
| Ability to perform market analysis, prepare detailed budgets with cost/benefit analysis and develop business cases for new automation projects | Required | 5 |  |  |
| State/federal experience. | Desired | 7 |  |  |
| Familiarity with cost allocation methodologies and developing cost projections. | Highly desired |  |  |  |
| Results-oriented, self-motivated individual with a very strong work ethic. | Required |  |  |  |
| Team building and change management skills to influence and guide cross functional teams. | Required |  |  |  |
| Experience implementing one or more of the following low-code technologies: Salesforce, Microsoft Dynamics or ServiceNow. | Required | 3 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Employment History