**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Extensive knowledge of business system analysis techniques and testing methodologies | Required | 7 |  |  |
| Demonstrated experience in gathering business requirements and development of business rules and process flow. | Required | 7 |  |  |
| Proven experience with business process design, definition and/or re-design. | Required | 7 |  |  |
| Experience with Business Analysis methodologies and problem solving | Required | 7 |  |  |
| Ability to utilize Microsoft Office Suite (MS Word, EXCEL, PowerPoint, Visio) Microsoft Project | Required | 7 |  |  |
| Excellent communication skills (both verbal and written) | Required |  |  |  |
| Experience in development of procurement related documents including RFP and evaluation criteria. | Required | 5 |  |  |
| Demonstrable analytical skills and an attention to detail. | Required |  |  |  |
| Excellent creative thinking and problem solving skills Proactive, quality oriented, with demonstrated leadership and team building skills. | Required |  |  |  |
| Experience working for State government | Highly desired |  |  |  |
| Healthcare related experience | Highly desired | 3 |  |  |
| Knowledge Creating Context Diagram and Functional decomposition | Required | 5 |  |  |
| Experience with DPH public health lab system and programs | Highly desired | 3 |  |  |
| Familiarity with agile methodology, tools and frameworks, i.e. scrum, kanban | Highly desired | 3 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Employment History