**COPY & PASTE BELOW CONTENT AND SEND AN EMAIL TO RTR@INNOSOUL.COM**

**State of Mississippi  
Right to Represent and Location Acknowledgement**

|  |  |
| --- | --- |
| **Candidate Name** |  |
| **Vendor/Company Name** | innoSoul, Inc. |
| **Job Posting #** | \_\_\_\_\_\_\_\_\_\_\_ |
| **Job Posting Title** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **State Agency** | \_\_\_\_\_\_\_\_\_\_ |
| **Location Requirement**  *(Insert requirement from job posting)* | SAMPLE (copy and paste from each requirement:  Local Candidates only; Must reside within 60-70 miles  Candidate must be able to come onsite a minimum of 2 days per week starting on Day 1 for Hybrid work model |

**Right to Represent:**   
By providing my signature below or in response to your email I provide you with the **exclusive** right to represent me to the contract opportunity outlined within this document/email. I will not provide this consent to any additional vendors for this specific opportunity.  
  
**Location Requirement:**By providing my signature below or in response to your email I acknowledge and understand the specifics surrounding the location requirement outlined within this document/email. I confirm I will not inquire or request an alternative to this requirement.  
  
**Hybrid:**If this opportunity is Hybrid I understand and acknowledge this means I must report on-site as needed by the State agency.

Candidate Signature *(Must be original signature, do not type name)*

Date Signed

Instructions:   
Vendor is to complete all sections within the table. Cut and paste the location requirement from the job description regarding whether it’s 100% on-site, hybrid or remote. Be sure to include all of the information provided regarding this requirement.  
This acknowledgement can be provided via email, please cut/paste all of the document into the body of your email. Take a screenshot of the candidates reply with acknowledgement. Important: Be sure to include the date the candidate responded in your screenshot.   
This acknowledgement must be submitted with every candidate. Submittals without this acknowledgement will be rejected.   
You may insert your logo into the document if you prefer.