**CAI Contact**

Patricia Bowler

Phone:

Email ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required | years req | Years Used | Last Used |
| •Strong working knowledge of computer systems, hardware, and software, including drivers and bios | Required | 6 |  |  |
| Excellent problem-solving, analytical, and team-working skills | Required | 4 |  |  |
| Excellent communication and interpersonal skills. | Required | 4 |  |  |
| demonstrated ability to obtain feedback from customers to improve training methods. | Required | 4 |  |  |
| Writing and editing training manuals. | Required | 4 |  |  |
| Running reports and analyzing common complaints and problems. | Required | 4 |  |  |
| An openness to learning new technologies. | Required | 2 |  |  |
| An openness to learning new technologies. | Required | 4 |  |  |
|  |  |  |  |  |