**CAI Contact**

Patricia Bowler

Phone:

Email ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required | years req | Years Used | Last Used |
| Knowledge of relational databases (SQL), system development lifecycle (SDLC) methodologies | Required | 7 |  |  |
| Knowledge of quality assurance techniques, and change management procedures | Required | 7 |  |  |
| Demonstrates skill in project planning, requirements gathering, business analysis, business process mapping, procedural writing, process engineering | Required | 7 |  |  |
| Demonstrates problem-solving, active listening, negotiation, conflict resolution, group visitation, written and oral communication | Required | 7 |  |  |
| Demonstrates organization and time management, and presentation skills | Required | 7 |  |  |
| Able to manage, coordinate, and prioritize multiple activities concurrently with limited supervision & to adjust efficiently changing priorities | Required | 7 |  |  |
| Knowledge of business process engineering methods | Required | 7 |  |  |
| Knowledge and experience using multiple project management methodologies such as Waterfall, Iterative, and Agile | Required | 7 |  |  |
| Ability to blend methodologies together in the right proportions to fit a project and business environment | Required | 7 |  |  |
| Must be able to operate effectively in a changing environment with multiple priorities | Required | 7 |  |  |
| Strong attention to detail, with the ability to follow-through | Required | 7 |  |  |
| Excellent verbal and written communications skills | Required | 7 |  |  |
| Strong analytical, planning, and organizational skills with an ability to manage competing demands | Required | 7 |  |  |
| Bachelor's degree in Information Technology, Information Systems or Computer Science, or equivalent experience | Required | 7 |  |  |
| Experience with Healthcare Information Systems | Desired | 5 |  |  |
| Experience performing systems analysis, architecting technical solutions, and/or coordinating application development projects | Desired | 5 |  |  |
| Experience or knowledge with the Commonwealth of Virginia Information Security Standard, SEC 501 | Desired | 2 |  |  |
| Experience with RFPs; creation, coordination, and review | Desired | 5 |  |  |
|  |  |  |  |  |