**CAI Contact**

Patricia Bowler

Phone:

Email ID:

**<Candidate Name>**

### Skills

Please use this table to list the skills noted in the **Required/Desired** section of the requirement. In addition, please respond with the years of experience for each skill **and** the last time each skill was used. Add or delete rows as necessary.

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| --- | --- | --- | --- | --- |
| Skill | Required | years req | Years Used | Last Used |
| Developing and managing large data sets and integrating data from different sources and across different platforms. | Required |  |  |  |
| MS applications including Word, Excel, Power Point, Visio, Project, and SharePoint and other business intelligence and reporting toolsets. | Required |  |  |  |
| Exceptional verbal and written communication skills. | Required |  |  |  |
| Knowledge of enterprise architecture, in particular, business, data architecture development and management. | Required |  |  |  |
| Engineering business process improvement resulting in streamlined and effective processes with a mind towards automated solutions. | Required |  |  |  |
| Leading, delegating, motivating, and obtaining desired results. | Required |  |  |  |
| Work with business units to assess complex business functions and processes. | Required |  |  |  |
| Theory and principles of database development, data management, business process improvement, and performance management. | Required |  |  |  |
| Negotiate, mediate, settle disputes equitably, and handle difficult situations diplomatically. | Required |  |  |  |
| In-depth knowledge of state government organizations, functions, and transportation systems, operations, and procedures. | Required |  |  |  |
| Apply logic and reasoning to identify and analyze problem areas and recommend various solutions consistent with applicable regulations and policies. | Required |  |  |  |
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