**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Demonstrated working knowledge base of technical requirements, program requirements and business needs in county departments of social services | Required | 3 |  |  |
| Demonstrated working knowledge of/ability to interpret rules, procedures and policies with an emphasis on NC Child Welfare programs | Required | 3 |  |  |
| Ability to collect, review and interpret data effectively to ensure stakeholder and agency objectives are met | Required | 3 |  |  |
| Significant proficiency in NC FAST navigation, application development and capacity for system analysis to support user enrichment and strategic plans | Desired | 3 |  |  |
| Ability to think analytically and engage in active problem-solving. | Required | 3 |  |  |
| Ability to work systematically and logically to resolve problems, identify causes and anticipate both expected and unexpected results | Required | 3 |  |  |
| Demonstrated above average written and oral communication skills including correct grammar, vocabulary, and terminology for effective communication | Required | 3 |  |  |
| Ability to plan and organize large volumes of work in an organized, detailed, and results driven manner both in a team and individually | Required | 3 |  |  |
| Demonstrated above average relationship building and retention skills with both internal and external partners | Required | 3 |  |  |

Employment History