**CAI Contact**

*Nicole Walker*

*PHONE:*

*EMAIL:*

<**Candidate Name**>

**Skills**

Please use this table to list the skills noted in the Required/Desired section of the requirement. In addition, please respond with the years of experience for each skill and the last time each skill was used. Add or delete rows as necessary.

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| --- | --- | --- | --- | --- |
| Skill | Required/Desired | Years of Experience | Years Used | Last Used |
| Program Management experience managing multiple large complex projects | Required | 5 |  |  |
| Experience creating roadmaps for the portfolio | Required | 7 |  |  |
| Experience developing business case , Cost Benefit and market analysis | Required | 5 |  |  |
| Proven track record of delivering IT projects within budget, scope and schedule. | Required | 7 |  |  |
| Objective decision-making ability based on strategic objectives priority, business performance analysis and resource availability | Required |  |  |  |
| Hands on experience managing project risk, cost, schedule, quality, testing, and communications. | Required | 7 |  |  |
| Strong supervision, organizational, interpersonal and time management skills. | Required |  |  |  |
| Demonstrated presentation, training skills, oral and written communication skills. | Required |  |  |  |
| Solid work experience with project management tools (e.g. Microsoft Project) | Required | 7 |  |  |
| Experience with MS Office | Required | 7 |  |  |
| PMI certification Project Management Professional (PMP) | Highly desired |  |  |  |
| State Government experience | Highly desired |  |  |  |
| Experience managing implementation of a statewide IT project | Highly desired |  |  |  |
| Experience managing or supervising IT application/system replacement projects | Required | 5 |  |  |
| Experience collaborating with State and Local Government | Highly desired | 3 |  |  |
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Employment History