**IT STAFFING SERVICES SOLICITATION UNDER  
DEPARTMENT OF INFORMATION RESOURCES  
IT STAFF AUGMENTATION CONTRACT (ITSAC)  
RFO DIR-CPO-TMP-445**

**CANDIDATE REFERENCE**

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| Solicitation Number: 529400992R1 | Title/Level: Systems Analyst 3 |
| Candidate Name: | Category: Applications/Software Development |

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| --- | --- | --- | --- |
| **Reference Name** (Required): |  | | |
| **Title:** |  | | |
| **Company Name** (Required): |  | | |
|  | |  | |
| **Phone Number** (Required include area code): | |  | |
| **E-mail Address:** |  | | |
| **Professional Relationship:** | | |  |

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|  | Peer |  | Co-Worker |  | Supervisor |

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|  | Customer |  | End-User |  | Subordinate |

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| **Reference Name** (Required)**:** |  | | |
| **Title:** |  | | |
| **Company Name** (Required)**:** |  | | |
|  | |  | |
| **Phone Number** (Required include area code): | |  | |
| **E-mail Address:** |  | | |
| **Professional Relationship:** | | |  |

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|  | Peer |  | Co-Worker |  | Supervisor |

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|  | Customer |  | End-User |  | Subordinate |

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| **Phone Number** (Required include area code): | |  | |
| **E-mail Address:** |  | | |
| **Professional Relationship:** | | |  |

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|  | Peer |  | Co-Worker |  | Supervisor |

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|  | Customer |  | End-User |  | Subordinate |

**NOTE: ONLY INCLUDE THE INFORMATION REQUESTED ON THIS FORM. DO NOT INCLUDE ADDITIONAL INFORMATION.**

**CANDIDATE QUALIFICATIONS**

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| Solicitation Number: 529400992R1 | Title/Level: Systems Analyst 3 |
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| **Minimum Requirements:** Candidates that do not meet or exceed the **minimum** stated requirements (skills/experience) will be displayed to customers but may not be chosen for this opportunity. | | | |
| Actual Years Experience | Years Experience Needed | Required/ Preferred | Skills/Experience |
|  | 8 | Required | Experience as a Business Analyst on PeopleSoft Financials and Supply Chain Management (FSCM) on implementation or upgrade projects |
|  | 8 | Required | Experience as a Business Analyst with PeopleSoft FSCM 9.2 General Ledger and Commitment Accounting. |
|  | 8 | Required | Experience as a Business Analyst in identifying requirements and creating formal functional documents for key business stakeholders and SMEs |
|  | 8 | Required | Experience as a Business Analyst in conducting formal work sessions and functional analysis presentations |
|  | 8 | Required | Experience in performing hands-on end-to-end system integration and external interface testing |
|  | 8 | Required | (at least 4) Experience with Microsoft O365 applications (Word, Excel, PowerPoint, Visio) |
|  | 8 | Required | (at least 2) Experience with MS Team and Channel communication with a large team |
|  | 4 | Preferred | (at least 2) Experience with MS Team and Channel communication with a large team |
|  | 2 | Preferred | Experience working with the Comptroller of Public Accounts (CPA) CAPPS Financials |
|  | 2 | Preferred | Experience with PeopleSoft FSCM 9.2 eProcurement, Strategic Sourcing, Supplier Contracts |
|  | 2 | Preferred | Experience with PeopleSoft Approval Workflow Engine (AWE) |
|  | 2 | Preferred | Experience with SharePoint |
|  | 1 | Preferred | Experience with Jira |
|  | 1 | Preferred | Experience working with the Scrum framework |
|  | 1 | Preferred | Experience with STAT |

**CANDIDATE ACKNOWLEDGEMENT**

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| RFO: 445 Solicitation Number: 529400992R1 | Title/Level: Systems Analyst 3 |
| Candidate Name: | Category: Applications/Software Development |

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| I hereby authorize **Texas Health and Human Services Commission** to submit my resume in response to the temporary staffing Solicitation 529400992R1 for **Texas Health and Human Services Commission**.  I understand that submission of my resume by multiple vendors may result in my disqualification from this opportunity. Customers reserve the right to hire a candidate submitted by multiple vendors.   Worker signature:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Date:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |