# FORM B – WORKER REFERENCE FORM

|  |  |
| --- | --- |
| **Solicitation Number: 4729724SA23** |  |
| **ITSAC Level Description: Systems Analyst** | **ITSAC Level Desired: 2 or 3**  |

**Worker Name** (Required):

|  |
| --- |
| **Reference Name** (Required):  |
| Title (Optional)  |
| **Company Name (**Required):  |
| **Phone Number** (Required include area code): |
| E-mail Address (Optional):  |
| Professional Relationship**:** (Optional): |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Peer |  | Co-Worker |  | Supervisor |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Customer |  | End-User |  | Subordinate |

|  |
| --- |
| **Reference Name** (Required):  |
| Title (Optional)  |
| **Company Name (**Required):  |
| **Phone Number** (Required include area code): |
| E-mail Address (Optional):  |
| Professional Relationship**:** (Optional): |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Peer |  | Co-Worker |  | Supervisor |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Customer |  | End-User |  | Subordinate |

|  |
| --- |
| **Reference Name** (Required):  |
| Title (Optional)  |
| **Company Name (**Required):  |
| **Phone Number** (Required include area code): |
| E-mail address (Optional):  |
| Professional Relationship**:** (Optional): |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Peer |  | Co-Worker |  | Supervisor |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Customer |  | End-User |  | Subordinate |

# NOTE: ONLY INCLUDE THE INFORMATION REQUESTED ON THIS FORM. DO NOT INCLUDE ADDITIONAL INFORMATION.

**FORM C – WORKER REQUIREMENTS GRID SHEET**

|  |  |
| --- | --- |
| **Solicitation Number: 4729724SA23** |  |
| **ITSAC Level Description: Systems Analyst** | **ITSAC Level Desired: 2 or 3**  |

(This is Page 1 of the Worker Resume)

**Worker Name (Required):**

|  |
| --- |
| **Minimum Requirements:** Candidates that do not meet or exceed the **minimum** stated requirements (skills/experience) will not be considered for this opportunity and the resume will not be submitted to the customer. |
| **Years (Required, leave no****blanks)** | **Years** | **Skills/Experience** | **Vendor Comments (as****applicable)** |
|  | 8 | Experience as a systems analyst in a technical or analytical field  |  |
|  | 8 | Hands-on experience in design, implementation, and production support of applications |  |
|  | 8 | Experience conducting technical PeopleSoft requirements sessions, PeopleSoft configuration and testing including UAT and assist in developing training documentation |  |
|  | 8 | Experience creating project documentation such as: system requirement specification, system design specifications, architectural diagrams, flowcharts, screen prototypes, wireframes, interface specifications, data conversion, process workflow, and database record and field specifications |  |
|  | 8 | SQL, PeopleTools (PeopleCode Language/ Application Engine, Component Interface, SQR), and SaaS application experience |  |
|  | 8 | Skill in business analysis and developing custom PeopleSoft solutions to complex problems |  |
|  | 2 | Experience with a Test Tool, such as Application Lifecycle Management (ALM) – Octane (Or earlier versions of ALM) |  |
|  | 4 | Experience in database management systems (IBM Data Studio, Squirrel) |  |
|  | 8 | As a Programmer, Analyst, or Systems Administrator |  |
|  | 8 | Experience using Microsoft Word, Excel, and Visio  |  |

**Preferred:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Years** | **Years** | **Skills/Experience** | **Vendor Comments** |
|  | 4 | Certified Analyst or Developer |  |
|  | 4 | SQL Language |  |
|  | 4 | Agile or Hybrid Software Development Methodologies |  |
|  | 3 | Centralized Accounting and Payroll/Personnel System for Texas (CAPPS), TWC’s version Workforce Reporting, Accounting and Procurement System (WRAPS), and State of Texas Uniform Statewide Accounting System (USAS) |  |

# NOTE: ONLY INCLUDE THE INFORMATION REQUESTED ON THIS FORM. DO NOT INCLUDE ADDITIONAL INFORMATION. DO NOT MODIFY THE INFORMATION IN THE SHADED AREAS.

**FORM D - WORKER RIGHT TO REPRESENT FORM**

|  |  |
| --- | --- |
| **Solicitation Number: 4729724SA23** |  |
| **ITSAC Level Description: Systems Analyst** | **ITSAC Level Desired: 2 or 3**  |

I, hereby authorize

 (Worker Printed Name) (DIR Vendor Name)

to submit my resume in response to Solicitation **4729724SA23** for the TWC.

I understand that submission of my resume and Form D by multiple vendors will result in my disqualification from this opportunity.

Worker signature

Date